



# **FBI Richmond Youth Academy 2017**



The FBI Richmond Youth Academy is a two-day program, designed to provide students with an overview of the FBI's mission and operations through a series of presentations and exercises.

## **Who May Apply**

- Juniors and seniors currently enrolled in a Virginia High School.

## **Program Dates and Time**

- Monday, July 17, 2017 to Tuesday, July 18, 2017
- 9:00 a.m. to 3:00 p.m.

## **Location**

- FBI Richmond Field Office

## **Application Deadline**

- May 31, 2017

## **Eligibly Criteria for the Richmond Youth Academy:**

- Student must be a U.S. citizen.
- Students must reside in Virginia. Students who reside outside Virginia should consult the Community Outreach Specialist at their local FBI Field Office to learn of similar outreach events.
- Students are required to be currently enrolled in an accredited high school within Virginia. If home-schooled, students must be recognized by their school district. (Students graduating from an accredited high school in the spring of 2017 are eligible to apply).
- Students are required to be either a rising junior or senior at the time of the Richmond Youth Academy.
- Students must have a GPA 2.5 of or higher.
- Students must complete a 500-word essay describing their interest in attending the Richmond Youth Academy.

## **Directions for Submitting Richmond Youth Academy Applications and Essays**

All applications must be attached in an e-mail sent to [Training.RH@ic.fbi.gov](mailto:Training.RH@ic.fbi.gov). Students will receive a confirmation e-mail receipt of their application shortly after their submission.

- Applicants are asked to include their first and last name in the body of the e-mail when submitting their application and essay. Please note an alternative e-mail address, if appropriate, at which the applicant prefers to be contacted.

- RYA applications and essays must be in the form of attachments. Do not cut and paste the application or the essay into the body of an e-mail.

- Incomplete and late applications will not be accepted.

Richmond Youth Academy is not an internship program of the FBI. Internship programs are coordinated through FBI Headquarters and can be viewed on the FBI Jobs Student Center.

### **Application Checklist:**

Student application:

- Student information complete;
- Parent/guardian information complete and signed;
- Endorsing school official information complete and signed;
- School official's notification of student's GPA

Essay indicating why the student wants to be part of the program and how the experience will serve the school:

- Typed;
- No more than five hundred words;
- Essay format with proper capitalization and punctuation;
- Release/indemnity form signed by parent/guardian indicated on the application form.
- Photographs Consent/Release Form

Students will be notified of their application status via email by close of business on **Monday, June 19, 2017**. Students selected to attend the Richmond Youth Academy will be given additional information about the program and will be required to confirm their planned attendance.

## **Frequently Asked Questions**

### **Q. Is the program only for high school juniors and seniors?**

A. Yes, the program has been designed for high school juniors and seniors and enables students to share the information they have learned and serve as peer mentors, when appropriate.

### **Q. Is the essay important?**

A. Yes, the essay is important as it is often the first element of the application package that is reviewed by our panelists. This is an opportunity for the student to explain why they should attend and what benefit of the class will be beyond the student's own experience.

### **Q. Does a 4.0 grade point average (GPA) guarantee a seat in the class?**

A. GPA is not the only method of student evaluation and no student will be assured a seat by GPA alone. All students must submit a well-written essay detailing why they want to attend the academy and how the experience will benefit their school as well as have school activities and community involvement that demonstrate that he or she is a well-rounded student.

### **Q. Does a student have to have specific experience or interest in law enforcement to be a successful candidate?**

A. No, a student does not need to be in a criminal justice program, explorers program, ROTC, etc. The primary objective is to identify students who are capable of leadership and have an interest in what the FBI does.

### **Q. Is this experience similar to an internship?**

A. The Richmond Youth Academy is not an internship and while students may be offered case studies drawn from adjudicated cases, students will not be exposed to active cases or day-to-day investigations.

### **Q. I love forensic science! Will I get to learn techniques?**

A. While students will be exposed to some basic evidence collection techniques during one of the many sessions, the day covers a wide variety of topics from a classroom and experiential perspective as well as concepts that are designed to enhance student awareness of issues such as cybercrime, cyber bullying and more.

## **Additional Questions?**

Questions regarding the Richmond Youth Academy or the application process can be directed to the Richmond Community Outreach Specialist via email: [training.RH@ic.fbi.gov](mailto:training.RH@ic.fbi.gov).



**Deadline: May 31, 2017**

Student Candidate Information			
Name <small>(Last, First, Middle)</small>			
Date of Birth			
Grade level 2017-2018	<input type="checkbox"/> Junior <input type="checkbox"/> Senior		
Street Address			
City/ State			
Home Phone		Cell Phone	
Email		Referred by	
School Activities (attach page if necessary)			
Community Involvement (attach page if necessary)			
Describe your interest in attending the Richmond Youth Academy and explain how your participation will benefit your school or community (500 words).			

Parent/Guardian Information and Approval			
<b>Name</b> (Last, First, Middle)			
<b>Street Address</b>			
<b>City/State</b>		<b>Zip Code</b>	
<b>Home Phone</b>		<b>Cell Phone</b>	
<b>Business Phone</b>		<b>Email</b>	
<b>Emergency number</b>			
<b>Signature</b>		<b>Date</b>	
School Information and Approval			
<b>School Name</b>			
<b>Street Address</b>			
<b>City/State</b>		<b>Zip Code</b>	
<b>School Official</b>		<b>Position</b>	
<b>Email</b>		<b>Phone</b>	
<b>Student's GPA</b>			
<b>Signature</b>		<b>Date</b>	



## **YOUTH PROGRAM/CAMP INFORMED CONSENT, RELEASE AND AUTHORIZATION**

Name of Program/Camp: 2017 FBI Richmond Youth Academy

Date(s) and Location(s) of Program/Camp: July 17-18, 2017 from 9:00 a.m. to 3:00 p.m., FBI Richmond Division

Description of Activity: Two-day educational experience, activities, and practical exercises.

Participant Name: \_\_\_\_\_

I, the undersigned, am a parent or legal guardian of the above-named minor participant ("Child"). I wish for my Child to participate in the above-referenced youth program/camp ("Program") on the date(s) and location(s) indicated above and, in consideration for my Child's participation in the Program, I agree as follows:

1. I understand and acknowledge that participation in the Program may expose my Child to certain risks associated with participation in physical activities, including the risk of serious physical injury. I voluntarily assume, on behalf of my Child, responsibility for all foreseen and unforeseen risks that my Child may encounter as a result of participation in the Program.
2. I agree to release, discharge, and hold harmless the United States; the Department of Justice; the Federal Bureau of Investigation; and the agents or employees of the same (collectively, "Federal employees"), both in their individual and official capacities, from any and all liability for any claim or demand in law or in equity arising from or related to any injury or illness my Child may sustain as a direct or indirect result of participation in the Program.
3. I agree to indemnify and hold harmless all Federal employees from any and all third party claims arising as a direct or indirect result of my Child's participation in the Program. This indemnity shall include, without limitation, reasonable attorney's fees and all other reasonable costs incurred by Federal employees in defending any third party matter.
4. In the event that I fail to honor my obligations under this agreement, I further agree to pay all reasonable attorneys' fees and costs necessary to enforce this agreement or to defend any action brought in default of this agreement. This agreement shall be unlimited as to amount or duration.
5. By my signature below, I certify that my Child is in good physical health, and I am unaware of any infirmity, condition, disability or injury which would prevent my Child from participating fully in the Program.

**AUTHORIZATION FOR EMERGENCY MEDICAL CARE.** In the event of a medical emergency, I authorize Federal employees to use their discretion to apply any and all measures they deem necessary to stabilize my child's condition until medical assistance is available.

\_\_\_\_\_  
Signature of Parent/Legal Guardian

\_\_\_\_\_  
Printed Name of Parent/Legal Guardian

\_\_\_\_\_  
Date



## PHOTOGRAPHS CONSENT/RELEASE FORM

As my child \_\_\_\_\_ is a participant of a FBI Community Outreach Program, I understand that any and all photographs taken by an FBI designated photographer may be used by the FBI for promotional purposes.

I, \_\_\_\_\_, consent to my child's photograph being taken and authorize the use of said photograph(s) in print, online post, or any other manner in which the FBI deems appropriate (including but not limited to, fbi.gov, the FBI Community Outreach Facebook page, and other related publications).

\_\_\_\_\_

Signature of Parent/Legal Guardian

\_\_\_\_\_

Printed Name of Parent/Legal Guardian

\_\_\_\_\_

Date